

Board Meeting Summary, May 2026

Highlights of the Board of Directors meeting of the Workers Compensation Board of Prince Edward Island

BOARD OF DIRECTORS

Chair

Jim MacPhee

Employer Representatives

Gail Ellis

Karen Creighan

Bronwyn Dunphy

Worker Representatives

Valerie Robinson

Jim McInnis

Blair Weeks

At the May 14th, 2026, meeting, the Workers Compensation Board of Directors:

- Received a report of activities from the Governance Committee and approved recommended amendments to the Board's Orientation Manual, the Governance Committee's Terms of Reference and the proposed Education Plan.
- Received a report of activities from the Audit Committee and approved the 2025 Audited Financial Statements upon the committee's recommendation.
- Received a report of activities from the OHS Advisory Council.
- Approved the 2025 draft Annual Report.
- Received a report from the CEO on operational items including:
 - o Steps for Life Walk
 - o Day of Mourning
- Received reports from the Chief Financial Officer including:
 - o Q1 Forecast
- Approved policy:
 - o POL-53 Workplace Inspections and Investigations was given final approval.
 - o POL-54 Workplace Investigations was given final approval to rescind.
 - o POL-172 Allowance and Reimbursement Rate Schedule was given final approval.

Please note amended Board Governance policies are available on the Workers Compensation Board's website under "WCB Information: About the WCB/Our Governance"

- Received a monitoring report on the Board of Directors' governance policy on "**Communication, Information and Advice to the Board of Directors**". This policy is monitored annually and provides direction for how the Chief Executive Officer provides information and communicates with the Board of Directors including advising the Board of adverse events and material external and internal changes. Analysis indicates WCB compliance with this policy. (Executive POL-98).
- Received a monitoring report on the Board of Directors' governance policy on "**Financial Conditions & Activities**". With respect to the actual, ongoing financial condition and activities, the Chief Executive Officer shall not cause or allow risk to financial stability or approve expenditures that deviate materially from Workers

Compensation Board priorities established in Ends policies. Analysis indicates WCB compliance with this policy. (Executive POL-100).

- A report on the Safety and Prevention activities from the OHS Director.
- Established the next Board of Directors' meeting date for September 24, 2026.